
Northglenn High School Music Program Board Meeting Minutes

Wednesday May 25th, 2022

7:00 pm

Attendees

Jessica Bottger: President, Jeanine Ashley: Finance Chair, Cassandra VanBlaricom: Bingo Chair, Ally Dawson Brown: Fundraising Chair , Eric VanBlaricom: Website & Communication Chair – Not in attendance, Freddie Smith: Volunteer Chair, Eric Stehle: Band Director, Becca Prewett: Color Guard Instructor

Agenda

Introduction of members and guests. – Michelle Haynes

Approval of April meeting minutes - Approved

Open board positions – Will be updated

New Business

1. Leadership – Savannah to present
 - a. Proposal for the Band Bonding Day – 1738.82 – Motioned and Passes for \$1950
 - b. Proposal for the supplies requested for the sections – 191.46 – Motioned and Passed for \$220.00
 2. Board Voting – Ran by Jeanine.
 - a. President – Jessica
 - b. VP – Open Being covered by Jessica
 - c. Finance - Michelle
 - d. Bingo – Open – Being covered by Jessica
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- e. Secretary - Cassi
 - f. Communications – Open – Being covered by Eric V.
 - g. Website – Eric V.
 - h. Volunteer - Freddie
 - i. Uniforms - Ally
 - j. Fundraising – Open – Being covered by Jessica/Ally/Cassi
3. Update from Eric S.:
- a. Next Year's show –
 - Can you send over the information to Jessica for the new contracts so they can be done before the first practice? Announce the staff that we have currently confirmed – Drill, Woodwinds, Guard and Pit
 - We need to motion to order the new podium & chair
 1. Podium – \$3400 – Motioned and passed for \$4000
 2. Synth Cart - \$1200- Motioned and passed for \$1350
 - Any other props or items that you know of right now? – Possible Prints
4. President update: Jessica to present
- a. Budget Proposal – Motion to approve – Motioned and passed
 - b. Kick off meeting – Discuss turn out and what things we liked, dislikes and changes for next year so we can refer to the notes.
 - Make a “passport” type of sheet that they get at the beginning instead of tickets. Be more spread out, 6:30-8:30, maybe combine with a year end awards ceremony
 - c. Next year's trip – \$1800-\$2000 per person – could be less if the occupancy changes
 - d. Need Guard dates from Becca to update the calendar – Should be October
 - e. Sent out senior emails about Charms balances – Balances will all be moved either between students or to the general account by June 1st.
 - f. Jessica set up a meeting with Laura at WellsFargo to remove Jeanine from the bank accounts and add Michelle.
5. Communications update: Eric V
- a. Website Update

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- Talk with Hector about setting up an online store for merchandise
 1. Would like to have this up by the beginning of the year next year! – Goal is to have completed by August
 2. Discuss the items that Hector sent to me for options
 - b. 1st Marching Band Practice June 14th
 - c. Leadership Meeting #2 June 15th 6-8 – This one won't run late!
 - d. Marching Bonding – June 16th
6. Bingo updates: Jessica/Cassi to present
- a. Rocky Mountain Bingo March invoice - \$5,272
 - b. Early Bird Must-Go on June 10th
 - c. Big Must-Go May 6th – Deposited over 22K!
7. Fundraising updates: Ally to present
- a. Mattress Fundraiser – April 3rd - How did it go? - **\$2675 to the group**
 - b. Tumblers – How did it go?- Did we get this entered into Charms? If not needs to be done by June 15th - **\$580 to the group and kids**
 - c. Bulbs -did we have any sales? – Did we get this entered into Charms? If not needs to be done by June 15th. - **\$121.50**
 - d. Jessica working on the new worksheet for next year – Done and shared with all emails
 - e. Diana – Ella's mom is going to help with the Dining Fundraisers
 - f. Running the Peaches fundraiser still for this upcoming year? – **Would like to start running in the middle of June. Will try and have ready to go by July 16th**
8. Finance update: Jeanine to present
- a. Anything from last month that did not get paid?
 - b. Bank Reconciliation – **Passed out and done**
 - c. Review current monthly reports – **Jeanine Reviewed**
 - d. Additional bills to be paid – **RMBS - \$5272, NGHS - \$490.42 – Motioned and Passed**
9. Volunteer Update: Freddy to present

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- a. Anything?

Next Month's Meeting: June 23rd @ 6:30pm at Jessica's house.

Notes

Action Items

Meeting minutes Approved Thursday 6/23/2022